The Annual Quality Assurance Report (AQAR)

(Year 2016 – 2017)

Submitted by

Pt. Deen Dayal Upadhyaya Government Degree College Saidpur – Ghazipur – 233304 (U.P.)

Website: www.gpgcsaidpur.com

Submitted to

NAAC

National Assessment and Accreditation Council

Bengaluru – 560072

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Notes: The AQAR period would be the Academic Year. For example, July 1, 2016 to June 30, 2017)*

PART – A

1. Details of the Institution

1.1 Name of the Institution

> **Pt. Deen Dayal Upadhyaya Government Degree College**

1.2 Address Line 1

> Station Road

Address Line 2

> Saidpur

City/Town

> Ghazipur

State

> UTTAR PRADESH

Pin Code

> 233304

Institution e-mail address

> **gdcsaidpur@gmail.com**

Contact Nos.

> **9450323606**

Name of Head of Institution:

> **Prof. Mrinalini Singh**

Tel. No. with STD Code:

> 05495 - 222066

Mobile:

> 9415831417

Name of the IQAC Co-ordinator:

> **Dr. (Smt) Suman**

Mobile:

9451227909

IQAC e-mail address:

drSuman7019@gmail.com
gdcsaidpur@gmail.com

1.3 **NAAC Track ID**
(For ex. MHCOGN 18879)

UPCOGN24596

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.gpgcsaidpur.com

Web-link of the AQAR:
For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

http://www.gpgcsaidpur.com/docs/AQAR2016-17.PDF

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY   **02.09.2015**

1.8 AQAR for the year *(for example 2010-11)*   **2016 - 2017**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011*).

i.   AQAR _____ __NA_____ (DD/MM/YYYY)
ii. AQAR_____NA _____ (DD/MM/YYYY)
iii. AQAR_____NA_____(DD/MM/YYYY)
iv. AQAR_____NA__ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [√]   No [ ]

Autonomous college of UGC   Yes [ ]   No [√]

Regulatory Agency approved Institution   (eg. AICTE, BCI, MCI, PCI, NCI):

Yes [ ]   No [√]

Type of Institution   Co-education [√]   Men [ ]   Women [ ]

Urban [ ]   Rural [√]   Tribal [ ]

Financial Status   Grant-in-aid UGC [√]   2(f) [√]   12B [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [√]   Science [√] Commerce [ ]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   [. NiL]

1.12 Name of the Affiliating University *(for the Colleges)*

Veer Bahadur Singh Purvanchal University, Jaunpur (U.P.)

1.13 Special status conferred by Central/ State Government: UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (*Specify*)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1 No. of Teachers   03

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   NA

2.5 No. of Alumni   00

2. 6 No. of any other stakeholder and community representatives: 00

2.7 No. of Employers/ Industrialists   00

2.8 No. of other External Experts   00

2.9 Total No. of members   06

2.10 No. of IQAC meetings held   04

2.11 No. of meetings with various stakeholders: No.   Faculty

Non-Teaching Staff Students ☐ Alumni ☐ Others ☐

2.12 Has IQAC received any funding from UGC during the year ? Yes ☐ No ☑

If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐ International ☐ National ☐ State ☐ Institution Level | NiL |

(ii) Themes: | To work on enhancement of quality education of students as well as to improve academic qualification of teaching faculty. |

2.14 Significant Activities and contributions made by IQAC

- Students Feedback on Teachers.
- Motivation of teachers for research publication in National and International Journals.
- Academic audit by the Principal are initiated
- Encouragement of the teachers for innovative practices for teaching
- Wi-Fi in the E-library facilities has been provided to students also
- Delnet and Inflibnet facilities in the library
- Skill development programmes were conducted
- Promotion of the use of technology in teaching and learning with mobile

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
• To start the PG Classes. • To start the Physical Education Classes at UG level • To conduct academic audit • Encouragement in participation in college, University, state and national level sports and games events • To encourage all the departments to conduct National or State level seminar • To encourage the Faculty members to participate refresher/orientation / personality development programmes • To encourage the various departments to conduct invited talks • Contemplation of strengthening Student Griviance Redressal Cell, Career Counseling cell, Parents Teachers Association etc. • Reconstitution and strengthening RUSA committee to prepare plan of action and utilization of different funds allocated for infrastructure development etc. • Automation of Library too Provide Internet/Wi-Fi connection to all departments and the laboratories. • To reconstitute the Library advisory committee	• A newly constructed separate PG Block is ready and PG classes in Hindi and Sociology has started. • Academic audit is done by Principal and IQAC • The college team participated in college, University, state and national level sports and games events and bagged several medals and awards • Two faculty members attended the orientation programme and two invited talks were organized. • Satisfactory contribution from all the cells. • Committee is constituted and working satisfactory • E-Library has been started and going on • Limited Internet and Wi-Fi facility is available in college, it will be upgraded soon to provide Internet access to all departments and campus. • The reconstituted Committee is working

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   Yes ☐   No ☑

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

NA

PART – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	-	-
UG	02	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	04	-	-	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	03

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students √
   (On all aspects)

   Mode of feedback : Online ☐   Manual √   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus prescribed by affiliated University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

2. Teaching, Learning and Evaluation:

2.1 Total No. of permanent faculty:

	Total	Asst. Professors	Associate Professors	Professors	Others

13	12	01	00	00

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
12	01	01	-	-	-	-	-	13	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest | NA | Visiting | NA | Temp | NA |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	-	-	-
Presented papers	13	24	-
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT enabled teaching process started
- Student's oriented strategies were introduced
- Conducted various debate, quiz, rangoli , essay and group discussion competitions and extempore.
- Interactive learning through field work, study tours, industrial visits, workshops and academic seminars
- Project work given to the students at UG Level

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination / Evaluation Reforms initiated by The Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted as per University rules.

2.9 No. of faculty members involved in curriculum restructuring/revision / syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

NA	NA	NA

2.10 Average percentage of attendance of students:

| 75-78% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. Sc.	59	Nil	28.2	71.8	-	94.9
B.A.	281	Nil	.67	78.28	18.84	92.18
M.A. (Hindi)	72	NIl	22.22	66.66	8.33	97.22
M.A. (Socio)	78	Nil	Nil	91.07	6.41	97.43

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- By conducting academic audit through interaction with departments.
- Conducting extra classes by the teachers attending the refresher s and orientation programmes.
- Encouraged different departments to organize workshops, seminars and extension lectures.
- Feedback from students regarding teaching and learning processes.
- Feedback taken from the students is thoroughly evaluated by the IQAC and their complaints and   suggestion are taken into account.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes	02
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff:

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during Year	Number of positions filled temporarily
Administrative Staff	02	02	-	-
Technical Staff	04	01	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- UG students are encouraged to take up projects on various topics so that background for the research work may be created.
- Encourages teachers to participate in international, national and state level seminars.
- Motivated teachers to invite eminent resource person to conduct lectures/ workshops/ seminars on relevant topics.
- Encouraged faculty to conduct various academic programmes to cultivate research and scientific temperament among the student communities.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NIL	NIL	NIL	NIL

3.4 Details on research publications

	International	National	Others
Peer Review Journals	NIL	NIL	NIL
Non-Peer Review Journals	NIL	NIL	NIL
e-Journals	NIL	NIL	NIL
Conference proceedings	NIL	NIL	NIL

3.5 Details on Impact factor of publications:

Range NIL   Average NIL   h-index NIL   Nos. in SCOPUS NIL

3.6 Research funds sanctioned / received from various funding agencies, industry and others organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students research projects *(other than compulsory by the University)*	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.7 No. of books published i) With ISBN No. `01`   Chapters in Edited Books `02`

ii) Without ISBN No. `NIL`

3.8 No. of University Departments receiving funds from

UGC-SAP `NA`   CAS `NA`   DST-FIST `NA`

DPE `NA`   DBT Scheme/funds `NA`

3.9 For colleges   Autonomy `NIL`   CPE `NIL`   DBT Star Scheme `NIL`

INSPIRE `NIL`   CE `NIL`   Any Other (specify) `NIL`

3.10 Revenue generated through consultancy: `NIL`

3.11 No. of conferences organized by the Institution:

Level	International	National	State	University	College
Number	NIL	NIL	NIL	NIL	NIL
Sponsoring agencies	NA	NA	NA	NA	NA

3.12 No. of faculty served as experts, chairpersons or resource persons: `02`

3.13 No. of collaborations: International `NIL`   National `NIL`   Any other `NIL`

3.14 No. of linkages created during this year: `NIL`

3.15 Total budget for research for current year in lakhs:

From Funding agency `NIL`   From Management of University/College `NIL`

Total | NIL

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
NIL	NIL	NIL	NIL	NIL	NIL	NIL

3.18 No. of faculty from the Institution
      Who are Ph. D. Guides   NIL
      Students registered under them   NIL

3.19 No. of Ph.D. awarded by faculty from the Institution   NIL

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF   NIL   SRF   NIL   Project Fellows   NIL   Any other   NIL

3.21 No. of students Participated in NSS events:

University level   NIL   State level   NIL
National level   NIL   International level   NIL

3.22 No. of students participated in NCC events:

University level   NIL   State level   NIL
National level   NIL   International level   NIL

3.23 No. of Awards won in NSS:

University level   NIL   State level   NIL
National level   NIL   International level   NIL

3.24 No. of Awards won in NCC:

University level   NIL   State level   NIL
National level   NIL   International level   NIL

3.25 No. of Extension activities organized

University forum   NIL   College forum   NIL

NIL   NIL   NIL

	NCC	NSS	Any other

3.26 **Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility**

- Rover's Ranger's camps were conducted to foster social responsibility amongst students
- Programmes are conducted for maintaining communal harmony

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.09 hec.	-	-	-
Class rooms	12	04	-	16
Laboratories	05	02	-	07
Seminar Halls	01	-	-	01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	_	-
Value of the equipment purchased during the year (Rs. in Lakhs)	_	_	_	_
Others	-	-	-	-

4.2 Computerization of administration and library

- E-library with Wi-Fi is established for the use of students and teachers.
- Online membership of Delnet and Inflibnet is available.
- The college library has a large collection of books but not in working condition due to vacant post of librarian since long time.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13550	1068582	-	-	13550	1068582
Reference Books	--	-	-	-	-	-
e-Books	--	-	-	-	-	-
Journals	--	-	-	-	-	-
e-Journals	--	-	-	-	-	-
Digital Database	--	-	-	-	-	-
CD & Video	--	-	-	-	-	-
Others (specify)	--	-	-	-	-	-

4.4 Technology upgradation:

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	03	-	01	01	-	-	-	-
Added	NIL	-	-	01	-	-	-	-
Total	03	-	01	02	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Students and teachers are encouraged to make the use of computers and internet
- Broadband internet connectivity is given to office and library.
- Internet browsing is available for teachers and students free of cost during the working hours of library

4.6 Amount spent on maintenance in lakhs:

i) ICT

13000

ii) Campus Infrastructure and facilities

700000

iii) Equipments

300000

iv) Others

00

Total :

1013000

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC encouraged students Grievance Redressal Cell to get in touch with the students and rectify their problems.
- IQAC encouraged the students to use suggestion box more comprehensively to let administration know their problems and suggestions.
- Encourages participation in various cultural activities
- Rovers and rangers programme encourage the students to take part in community development activities
- Women empowerment cell empowers the girls students through counseling
- Student feedback system is followed to obtain opinion from them about the effectiveness of the faculty and facilities in the institution
- Anti ragging cell facilitate anti ragging environment in the campus

5.2 Efforts made by the institution for tracking the progression :

- Every department has to present a yearly report to the principal denoting all the programmes organized and progression made.
- Every year IQAC along with the principal evaluate the overall result of the institution and take necessary steps for the further improvement.
- Tracking the progress of students through test both written and oral

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
998	291	-	-

(b) No. of students outside the state   NIL

(c) No. of international students: NIL

Men	No	%
	613	47.55

Women	No	%
	676	52.44

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
167	391	11	864	05	1433	69	354	00	866	02	1289

Demand ratio   1/0.58   Dropout %   1-2.5 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- There is no such mechanism but students are guided for their better future
- College faculties motivate the students for competitive examination like NET/ JRF, UPSC, UPPSC etc.

No. of students beneficiaries   01

5.5 No. of students qualified in these examinations:

NET   01   SET/SLET   NIL   GATE   NIL   CAT   NIL

IAS/IPS etc   NIL   State PSC   NIL   UPSC   NIL   Others   NIL

5.6 Details of student counselling and career guidance:

- The student counseling and career guidance cell is continuing its activities to guide the students towards the higher studies and meaningful jobs
- The students might have been selected in different jobs but we do not have any record.
- The students at the time of the admission are helped by the faculty members in choosing right subjects. They are informed about the scope and nature of the various subjects. They are given right kind of counseling which helps them shape their carrier.
- During rovers and rangers camp guidance are provided to the students for various defence services as the youth belongs to this region are highly interested in opting carrier in defence services.
- Faculties guided post graduation students in their preparation for UGC NET / SLET, Ph. D. Entrance examination.

No. of students benefitted   1

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
NIL	NIL	NIL	Not available

5.8 Details of gender sensitization programmes

- Extension lectures were organized on the Empowerment of the women under the supervision of Women's Cell.
- To spread gender sensitization and make students aware of gender discrimination a number of programmes have been organized throughout the year, such as a debate on female foeticide, Chart/Poster competitions, Slogan competitions.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | **07** | National level | NIL | International level | NIl

No. of students participated in cultural events

State/ University level | NIL | National level | NIL | International level | NIL

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level | NIL | National level | NIL | International level | NIL

Cultural: State/ University level | NIL | National level | NIL | International level | NIL

5.10 Scholarships and Financial Support (2016-2017):

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	1095	7207466
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11   Student organised / initiatives:

Fairs   : State/ University level | NIL | National level | NIL | International level | NIL

Exhibition: State/ University level | NIL | National level | NIL | International level | NIL

5.12   No. of social initiatives undertaken by the students | 03

5.13 Major grievances of students (if any) redressed: NIL

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:
Pt. DDU Government Degree college, aspires to have a transformational impact on students through comprehensive education by inculcating qualities of competence, confidence and excellence. We want to improve students for their own as well as society.

Mission:
To provide the modern scientific teaching by conserving the Indian culture and traditions with best moral values and honour to knowledge

6.2 Does the Institution has a management Information System

The institution has a website where almost every information about the institution including admission, infrastructure, scholarship, examinations etc. are there

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development:

- The curriculum is planned and developed by the university.
- The College implements it in strict accordance with the existing rules and norms

6.3.2 Teaching and Learning

- Meaningful learning is initiated through group discussion, seminars, debates, quiz etc
- Emphasis on regular classes and extra classes are conducted on demand
- Minimize dropouts of the institution.
- Creation of learning environment in classes which includes critical thinking and creativity.
- Teachers are encouraged to keep them self updated with the latest knowledge and development in their subject by attending and actively participation in seminar, conferences, workshops etc.

6.3.3 Examination and Evaluation

- Institution follows the university norms and guideline for conducting examination at UG / PG level. A separate examination committee ensure that their should be no use of unfair means in examination.
- Internal (College level) and External (Univrsity level) Flying squad visit and taken rounds from time to time in examination rooms.
- Evaluationof examination is conducted by affailating university and college has no direct role in its reform. Our terachers deputed as evaluation examiner perform their duties with its most care.

6.3.4 R

- Teachers are encouraged to publish research papers in national and international Journals.
- There is a provision of granting duty leave for the participation in seminars and Conference.
- The teachers are also encouraged to prepare a minor and major research proposals for to be sanctioned by UGC and other funding agencies

6.3.5   Library, ICT and physical infrastructure / instrumentation:

6.3.5 Library, ICT and physical infrastructure / instrumentation:

- E-Library with Wi-Fi facilities available to both teachers and students during the working hours
- Separate common and reading room for girls students.
- The college has a well developed library (but not working due to vacant post of librarian).
- All the laboratories of faculty of science are well equipped.
- All the important instruments are available in the science laboratories.
- The institution has all the basic infrastructure including a total number of 03 Computers, Xerox machines, scanners as well as printers.
- Water purifiers and water coolers are also available for both students and staff.
- A 15 KW and 5KW generator is available for continuous power supply.

6.3.6   Human Resource Management:

- Allotment of works according to ability and skills for quality education
- We done the best utilization of human resources for maximum output in terms of quality education.
- The college encourages staff members to apply for and participate in timely refresher and orientation courses in order to avail carrier advancement scheme.
- College provide a healthy environment transparency in working and encourages in spirit of unity among the staff members.

6.3.7   Faculty and Staff recruitment:

- All the teaching posts are filled except the political science department where one posts is lying vacant due to the voluntary retirement of teacher.
- Recruitment is done as per the state government rule and norms laid down by UGC through UPPSC and UP Directorate of higher Education.
- Class III and class IV employees are also recruited through proper selection committees
- Principal can appoints only daily wagers for the daily routine works

6.3.8 Industry Interaction / Collaboration:

> There is no such collaboration with any industry

6.3.9 Admission of Students:

> - Admission process started in the month of June and completed by the end of July.
> - Admission is on merit basis strictly following the reservation policies of UP government.
> - The college published information Brochure with the application form which gives complete information about the college nutshell.
> - Admission committee is set up consisting of college faculties and are responsible for maintaing transparency.
> - Counseling for students is done by faculties during admission periods. It helps students to choose their subjects.

6.4 Welfare schemes for:

Teaching	Group insurance scheme
Non teaching	Group insurance scheme
Students	Scholarship by state government to all students

6.5 Total corpus fund generated: NA

6.6 Whether annual financial audit has been done: Yes [ ]   No [√]

6.7 Whether Academic and Administrative Audit (AAA) has been done ?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	Yes	IQAC and Principal
Administrative	No	No	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [√]

For PG Programmes   Yes   No

6.9 What efforts are made by University/ Autonomous College for Examination Reforms?

Examinations are conducted as per the norms and regulations of the University

6.10 What efforts are made by University to promote autonomy in affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- There is no such any activities of the Alumni Association
- We are planning to organise a Alumni Meet in the month of December 2017

6.12 Activities and support from the Parent – Teacher Association

- There is no such any activities of the Parent – Teacher Association
- We are planning to organise a PTA meeting in the month of December 2017

6.13 Development programmes for support staff

News papers and magazines in Hindi and English has been arranged for both teaching and non teaching staff

6.14 Initiatives taken by the institution to make the campus eco-friendly:

- Lawns and gardens are maintained with utmost care.
- Huge plantation is done to make the campus lush green.
- Use of polythene bags are banned in the campus.
- Use of CFL's and LED bulbs are encouraged.

Criterion – VII

7. Innovations and Best Practices:

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- E - library and E-Journals INFLIBNET AND DELNET
- Wi-fi in the E-Library

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Academic audit was conducted to facilitate interaction between IQAC and Departments.
- Career Promotion of Teachers were approved by higher authorities
- Games activities continued through the year. A number of sports competitions like Yoga, Handball, Football, Crosscountry, Kabaddi, Athletics etc. were organized.
- All department council organized various competitions for students to enhance creativity, skill, knowledge and overall personality

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Complaint / suggestions box in college.
- Use of best teaching methods including ICT.

*Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Regular plantation programmes in the college campus.
- ☐Cleaning of the campus has been going on through the Rover's and Ranger's.
- Use of CFL, LED and tube lights.
- Sufficient numbers of windows and doors are fitted so there is no need of any electricity power during the day time.

7.5 Whether environmental audit was conducted ? Yes ☐ No ☑

7.6 Any other relevant information the institution wishes to add (example SWOT Analysis):

Strength
- Permanent well qualified teachers of which almost all have Ph.D. in science and humanities.
- Reputation of the only government college in the rural area which comes 4/5 2 (F) and 12(B).
- Easy accessibility to college.
- Eco-friendly and Women friendly campus.
- 53 per cent students are girls of which belong to OBC and SC categories.

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Weakness

- Lack of interest for studies
- As an affiliated college, it has no autonomy in academic reforms.
- □Being a government college, the institute faces a number of financial, administrative and academic bindings.
- The college often suffers in regard to inadequate number of regular faculty members in many departments,
- Lack of qualified technical and supporting staff especially in the college Library.
- Lack of advanced and high-tech labs infrastructures.
- □□Lack of innovative teaching –learning resources.

Opportunities

- To form a Alumni association.
- Guidance for interested and deserving students for jobs and higher education.
- □Introduction of P G and Professional courses.
- The college receives and utilizes grants from state and national level agencies.
- The college has capacity to tie-up to nearby institutions to starts vocational job oriented courses.

Threats

- Financially backward students of rural areas
- Financial problems for pursuing higher education
- Lack of Campus Placement cell
- Limited grant for the infrastructure development
- Mushrooming growth of self- finance colleges in the near by without proper infrastructures.
- □Evaluation system adopted by affiliating university is unsatisfactory.
- Stature of being Government College binds up to follow rigid rules and regulations.

8. Plans of institution for next year

- To Organize National Seminars/ Conferences.
- To conduct an orientation programmes for the new admitted students.
- To enhance infrastructural facilities.
- To update the college website with new format.
- To start Post Graduate classes in other subjects except existing classes.
- To organize Parent Teachers meeting.
- To conduct a programme to honour the Alumni.
- To cater to the needs of slow learners through remedial classes.
- To organize skill development programmes.

(**Dr. Suman)** Signature of the Coordinator, IQAC	(**Dr. Mrinalini Singh)** Signature of the Chairperson, IQAC

Best practices

1. Title- Suggestion and complaint Box:

Goal:

      The suggestion and complaint box is kept to ensure the active participation of students and taking their views and problems regarding the teaching and learning processes and about the institution. Often it is realized that students feel shy to share their problem face to face particularly in co-education institution. So the complaint box is kept for the purpose of making college administration aware about the problems of the students by keeping the anonymity of students without disclosing their names.

The context:

      The students feel shy in sharing their problems particularly related to teachers during the redressal of student's grievances. So the IQAC realized that it would be better if some complaint/suggestion box is kept for students to overcome their hesitation and it also guarantees secrecy.

The practice:

      The complaint/suggestion box has been kept at a point approachable to students. The students should be feel comfortable in putting their problems and suggestion without any fear and hesitation. The box is opened time to time in the presence of principal of Student Grievances Cell. All the complaints and suggestions are looked in to tried to be sorted out

Evidences of success:

      During the current session the college administration received more than 15 complaints / suggestions from the students. The institution and the administration found it easier to deal with their complaints without any trouble. The students particularly the girls expressed their satisfaction about this practice as it is easier for them rather than telling their problems orally.

Problems encountered and resources required:

      The keeping of suggestion and complaint box is easier for the administration to solve general problems of students. But due to the anonymity of name of students the personal problems are different to deal. Sometimes students put some extremely objectionable complaints and suggestions which are practically impossible.

2. Title of the practices:

Goal:

The goal of this practice is to give the students exposure to the modern world to strengthen their knowledge from the grass root level. Today world is world of information and technology. As our college is situated in a so called socio economically rural and backward area, our main focus becomes centered on making our students compatible for the today,s world of globalization by improving their subject knowledge on the one hand and by encouraging and promoting the use of information technology on the other hand.

The context:

This best practice being developed by our student is in keeping with today's world. In recent time, computer have made a foray in all the fields and to make progress in life. So we have made it our mission to make the use of ICT facilities by the students and teachers. Here we are concerned with maximum use of the available resource and infrastructure.

The practice:

The college has a computer room with Wi-Fi internet connection for giving fundamental knowledge of computers to the students. In teaching method, we try to include smart way teaching, by using available technologies. This creates curiosity in the students along with overcoming their fear from computers and modern techniques. The faculty also collects information and tries to update the student with it.

Evidence of success:

The result of these modern ways of teaching is obvious in the performance of the students. They are showing increased confidence level and are coming forward with their curiosities, trying to match their steps with the modern world and society.

Problems encountered resources required:

In most of the higher educational institutions, power back up and internet connectivity are the two major problems. Slow speed internet connectivity or irregular power pack up in rural area in something which we have to deal with everyday. Besides, the lack of adequate staff is other challenging issues. But our main focus is to make maximum use of available resources. In spite of the above we are trying our best to overcome these problems.

Notes (Optional): NA

Contact details:

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Pt. Deen Dayal Upadhyay Government Degree College, Saidpur – Ghazipur (UP)

Academic Calendar 2016 – 2017

Date / Month	Event	Committee
July		
12 July	Admission started	All faculty members
31 July Last date for admission	Admission completed	
August		
1 August	Time table of B.A. I, B.Sc. I, M.A. I year and classes started	
15 August	Independence day	Dr. Niraj Kumar Gupta
18 August	Raksha bandhan	
25 August	Janamastmi	
26 August	Women Empowerment	Dr. (Smt) Suman Miss Premlata Lal
September		
5 September	Teachers day	Programme organized by students
12 – 13 September	Bakrid	
14 September	Hindi diwas	Dr. (Smt) Suman Dr. Vibhu Prakash Singh
15 September	Anant chaturdashi	
17 September	Vishwakarma pooja	
30 September	Pitra Visharjan	
October		
2 October	Gandhi Jayanti	Mr. Achchhe Lal Yadav Miss Premlatal Lal
8 – 13 October	Dussehara and Mohharrum	
16 October	Maharshi Balmiki Jayanti	
29 October to 5 November	Deepawali	
November		
6 November	Dala Chath	
11 November	National Education Day	Dr. Durgesh Kumar Srivastav Dr. K.K. Giri
14 November	Kartik Purnima / Guru Nanak Jayanti	
16 November	Veerangna Uda Devi Shahid diwas	
20 November	Chehellum	
24 November	Guru Teg Bahadur Shahid Diwas	
28 November	International safety day against women atrocities	Dr. (Smt) Suman Dr. Vibhu Prakash Singh Miss Premlatal Lal
December		
1 December	International aids day	Dr. Digvijay Singh Dr. A.K. Singh

10 December	International Human Rights day	Dr. Vibhu Prakash Singh
13 December	Barafat	
23 December - 2 January 2017	Ch. Charan Singh Jayanti, Winter vacation and Christmas day	

January

1 January	New year	
5 January	Guru Govind Singh Jayanti	
12 January	Vivekanand Jayanti	Dr. Ram Vilas Yadav Shri Ram Roop
14 January	Makar Sankranti	
24 January	Karpuri Thakur Jayanti	
25 January	Voters day	Dr. Ram Vilas Yadav Dr. Alok Yadav
26 January	Republic day	Dr. Niraj Kumar Gupta
27 January	Mauni Ammavasya	
28 January – 1 February	Rovers and rangers	Dr. Niraj Kumar Gupta

February

1 February	Basant panchmi	
10 February	Ravidas Jayanti	
20 February	Science day	Dr. Digvijay Singh Dr. Alok Yadav Dr. A.K. Singh Dr. Ram Vilas Yadav
20-21 February	Annual Games	Mr. Achchhe Lal Yadav
24 February	Maha Shiv Ratri	

March

8 March	Women's day	Women Cell
13 – 15 March	Holi / Good Friday	
March - April	University Annual Exam - 2017	

April

4 April	RamNavmi	
8 April	Chetti Chand Jayanti	
9 April	Mahavir Jayanti	
11 April	Hazarat Ali Janm Diwas	
17 April	Chandra Shekhar Jayanti	
28 April	Maharshi Parashuram Jayanti	

May

9 May	Loknayak Maharana Pratap Jayanti	
10 May	Buddh Purnima	
12 May	Shabe Barat	
20 May – 03 July	Summer Vacation	